

**LATIMORE TOWNSHIP
BOARD OF SUPERVISORS**
559 Old U.S. Route 15, York Springs, PA 17372
717-528-4614; Fax 717-528-8281

January 7, 2019
Reorganization Meeting-5:50 PM
Regular Meeting – 6:00 PM

Call the Meeting to Order
Pledge of Allegiance
Election of Temporary Chairman
Election of Temporary Secretary

ELECTION OF OFFICERS

- a. Chairman
- b. Vice-Chairman

PUBLIC COMMENTS - REORGANIZATION MEETING ONLY (Give name & address)

APPOINTMENTS

- a. Secretary & Records Officer (part time) – Jennie Gordon; bond \$25,000
- b. Treasurer (part time) – Roxane Pace; bond \$800,000
- c. Substitute Secretary – Karen Storm
- d. Township and Planning Commission Solicitor – Guy Beneventano
- e. Zoning Hearing Board Solicitor – Richard P. Mislitsky
- f. Outside Audit Firm – Hamilton & Musser, PC
- g. Part Time Working Supervisors (as needed) – Woody Myers, Daniel T. Worley, Lawrence E. Dost
- h. Police Chief (full-time) – Michael E. Weigand
- i. Police Officers (part-time) – Todd Dunlap, Terry DeWitt, James Finnegan, Ralph Griffiths, Derek Smith, Burnell P. Bevenour, Victor Woerner
- j. Part-Time laborers as needed; with or without CDL
- k. Road crew contact person – Woody Myers
- l. Planning Commission: 4-year term – Melissa Shambaugh
- m. Depositor – PLGIT
- n. Engineer (part-time) – John Shambaugh; fees on file
- o. Bridge Engineer (part-time) – John Shambaugh; fees on file
- p. Sewage Enforcement Officer (part-time) – John Shambaugh, Twp. SEO; fees on file
- q. Alternate SEO – Gary Morrow; fees on file
- r. Zoning/Code Enforcement Officer(part-time) – John Shambaugh, Twp. Engineer; fees on file

- s. Building Code Official and Inspector – Wilbur Slothour (Land and Sea)
- t. Representative to York Adams Tax Bureau (YATB) and Tax Collection Committee – Lawrence E. Dost, Alternate: Daniel T. Worley
- u. U.S.15 corridor Study Representatives – Lawrence E. Dost, Daniel T. Worley, Woody Myers
- v. Tax Collector Commission – 1.8%
- w. Vacancy Board Chairperson – Samuel Giardullo
- x. Earned Income Tax Collector – York Adams Tax Bureau
- y. Delinquent Tax Collector – J. P. Harris
- z. Benefits, holiday pay, etc. as listed in Personnel Manual as amended
- aa. EMA Director – David Reeve
- bb. Zoning Hearing Board: 3 Year Term –
- cc. ASA Ag Security Board: 5 Year Term – appointments on file
- ee. Park Board:
- ff. Lake Meade Municipal Authority: 5 year term – Greg Carpenter
- gg. International Building Code Appeal Board – Woody Myers, Lawrence E. Dost, Samuel Giardullo, Michael McHugh, Daniel T. Worley

Approval of Fee Schedule

- a. Zoning Permit – \$50.00
- b. Driveway Permit – \$50.00 for single use
- c. Transient Business Permit – \$50.00 per month (fee may be waived for non-profit organizations)
- d. Fireworks Permit - \$10.00 for single use
- e. Police Accident Report - \$15.00
- f. Zoning Hearing Board fee – \$500.00
- g. Subdivision fees: Application \$300.00 per plan; \$25.00 per lot; \$60.00 per planning module review; \$50.00 for meeting per plan; \$500.00 per lot recreation fee; and charges for Township Engineer’s review of plan and comments (based on Engineer’s rate per hour)
- h. Land Development fees – \$500.00 per plan
- i. Comprehensive Plan booklet – \$15.00
- j. Zoning Ordinance booklet – \$25.00
- k. Stormwater Management Ordinance booklet – \$20.00
- l. Subdivision and Land Development Ordinance booklet – \$20.00
- m. Request for copies – black/white \$0.25 per side; color \$0.40 per side; plus postage if mailed
- n. Zoning Map – Small \$3.00, Large \$6.00
- o. Fax copy – \$0.50 per page
- p. “True and Correct Certification” – an additional charge of \$2.00 will be added
- q. Park pavilion rental - \$25.00
- r. Approval of mileage allowance of \$0.535 per mile
- s. HRG fee schedule on file
- t. Land and Sea fee schedule on file

MEETING DATES AND TIMES

- a. Board of Supervisors – 2nd Monday of each month, 6:00 PM
- b. Planning Commission – 4th Tuesday of each month, as needed, at 8:00 PM, except December meeting will be held on the 17th.
- c. Zoning Hearing Board - as needed
- d. Park Board – as needed
- e. Crime Watch Meeting – as needed

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Regular Meeting
January 7, 2019; 6:00 PM

Present: Chairman Dan Worley, Vice-Chairman Larry Dost, Supervisor Woody Myers, Chief Michael Weigand, Secretary Jennie Gordon. Two visitors.

Chairman Dan Worley called the regular meeting to order at 6:00 PM and led everyone present in the Pledge of Allegiance to the flag.

Dan Worley made a motion to approve the minutes of December 10, 2018, and to approve the Treasurer's Report of December 31, 2018. Larry Dost seconded, and motion carried.

PUBLIC COMMENT:

(1) Mr. Baird Hershey requested the supervisors' attention to a complaint that had previously been filed against an adjoining property owner. He showed several pictures of the property with a large amount of refuse and appliances, etc. littering the property. He asked if they would take further measures. Dan Worley replied that the township would send another letter giving the neighbor 30 days to clean up the property. He said they are willing to give further attention to the matter.

(2) Sally Vance requested the supervisors' apply stone to an area where the macadam drops off along the roadside in the front of her property. She presented pictures of the edge of the recently paved road. Dan Worley expressed his concern that adding stone would attract people to park in the area. He also reported that "No Parking" signs are going to be placed in that area. He said that area is now for water run-off. Chief Weigand stated that Old Rt. 15 is an emergency road for new Rt. 15 and does not want parking along that road. He said neighbors have previously complained about people parking in that area as it affects the sight distance. Woody Myers brought up the idea of possibly using another material other than stones to help remedy the situation. Chief Weigand said he would drive out to take a look at the area.

REPORTS

Police Report: Chief Michael Weigand reported for 12/9/18-12/31/18 there were 186 total calls, 3,044 miles patrolled, 244.5 duty hours, 32 traffic citations, 39 warnings, and 2 criminal arrests. He also reported 2 DUI Roving Patrols which are reimbursed to the Township.

Engineer's Report: None

Road Report: Woody Myers reported that they have been repairing potholes and clearing brush.

Park Report: Woody Myers reported that nothing is occurring at the park other than people using the walking trails.

Solicitor's Report: None

OLD BUSINESS: None

NEW BUSINESS: None

BILLS LIST

Larry Dost reported that he had reviewed the bills list and recommended that it be approved as submitted. Woody Myers seconded, and motion carried.

PUBLIC COMMENT (2)

None

SUPERVISORS' COMMENTS (2)

None

ADJOURNMENT

Dan Worley made a motion to adjourn. Larry Dost seconded. Meeting adjourned at 6:22 PM.

Next Meeting will be held February 11, 2019 at 6:00 PM.