

**LATIMORE TOWNSHIP
BOARD OF SUPERVISORS**
559 Old U.S. Route 15, York Springs, PA 17372
717-528-4614; Fax 717-528-8281

January 6, 2020
Reorganization Meeting-5:50 PM
Regular Meeting – 6:00 PM

Call the Meeting to Order
Pledge of Allegiance
Election of Temporary Chairman
Election of Temporary Secretary

ELECTION OF OFFICERS

- a. Chairman
- b. Vice-Chairman

PUBLIC COMMENTS - REORGANIZATION MEETING ONLY (Give name & address)

APPOINTMENTS

- a. Secretary & Records Officer (part time) – Jennie Gordon; \$25,000 bond
- b. Treasurer (part time) – Roxane Pace; bond \$800,000
- c. Substitute Secretary – (pending)
- d. Township and Planning Commission Solicitor – Guy Beneventano
- e. Zoning Hearing Board Solicitor – Richard P. Mislitsky
- f. Outside Audit Firm – Hamilton & Musser, PC
- g. Part Time Working Supervisors (as needed) – Woody Myers, Daniel T. Worley, Lawrence E. Dost
- h. Police Chief (full-time) – Michael E. Weigand
- i. Police Officers (part-time) – Todd Dunlap, James Finnegan, Ralph Griffiths, Derek Smith, Burnell P. Bevenour, Victor Woerner, Terry DeWitt;
- j. Part-Time laborers as needed
- k. Road crew contact person – Woody Myers
- l. Planning Commission: 4 year term – none
- m. Depositor – PLGIT
- n. Engineer (part-time) – John Shambaugh
- o. Bridge Engineer (part-time) – John Shambaugh
- p. Sewage Enforcement Officer (part-time) – John Shambaugh, Twp. SEO
- q. Alternate SEO – Gary Morrow
- r. Zoning/Code Enforcement Officer(part-time) – John Shambaugh.
- s. Building Code Official and Inspector – Wilbur Slothour (Land and Sea)

- t. Representative to York Adams Tax Bureau (YATB) and Tax Collection Committee – Lawrence E. Dost, Alternate: Daniel T. Worley
- u. U.S.15 corridor Study Representatives – Lawrence E. Dost, Daniel T. Worley, Woody Myers
- v. Tax Collector Commission – 1.8%
- w. Vacancy Board Chairperson – Samuel Giardullo
- x. Earned Income Tax Collector – York Adams Tax Bureau
- y. Delinquent Tax Collector – J. P. Harris
- z. Benefits, holiday pay, etc. as listed in Personnel Manual as amended
- aa. EMA Director – David Reeve
- bb. Zoning Hearing Board: 3 Year Term
- cc. ASA Ag Security Board: 5 Year Term – appointments on file
- dd. Lake Meade Municipal Authority: 5 year term – Greg Carpenter
- ee. International Building Code Appeal Board – Woody Myers, Lawrence E. Dost, Samuel Giardullo, Michael McHugh, Daniel T. Worley

Approval of Fee Schedule

- a. Zoning Permit – \$50.00
- b. Driveway Permit – \$50.00 for single use
- c. Transient Business Permit – \$50.00 per month (fee may be waived for non-profit organizations)
- d. Fireworks Permit - \$10.00 for single use
- e. Police Accident Report - \$15.00
- f. Zoning Hearing Board fee – \$500.00
- g. Subdivision fees: Application \$300.00 per plan; \$25.00 per lot; \$60.00 per planning module review; \$50.00 for meeting per plan; \$500.00 per lot recreation fee; and charges for Township Engineer’s review of plan and comments (based on Engineer’s rate per hour)
- h. Land Development fees – \$500.00 per plan
- i. Comprehensive Plan booklet – \$15.00
- j. Zoning Ordinance booklet – \$25.00
- k. Stormwater Management Ordinance booklet – \$20.00
- l. Subdivision and Land Development Ordinance booklet – \$20.00
- m. Request for copies – black/white \$0.25 per side; color \$0.40 per side; plus postage if mailed
- n. Zoning Map – Small \$3.00, Large \$6.00
- o. Fax copy – \$0.50 per page
- p. “True and Correct Certification” – an additional charge of \$2.00 will be added
- q. Park pavilion rental - \$25.00
- r. Approval of mileage allowance of \$0.535 per mile
- s. HRG fee schedule on file
- t. Land and Sea fee schedule on file

MEETING DATES AND TIMES

- a. Board of Supervisors – 2nd Monday of each month, 6:00 PM
- b. Planning Commission – 4th Tuesday of each month, as needed, at 8:00 PM
- c. Zoning Hearing Board - as needed
- d. Crime Watch Meeting – as needed

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Regular Meeting
January 6, 2020; 6:00 PM

Present: Chairman Dan Worley, Vice-Chairman Larry Dost, Supervisor Woody Myers, Chief Michael Weigand, Secretary Jennie Gordon.

Chairman Dan Worley called the regular meeting to order at 6:00 PM. Chairman Dan Worley made a motion to approve the minutes of the Regular Meeting for December 14, 2019. He also motioned to approve the Treasurer's Report of December 31, 2019. Woody Myers seconded, and motion carried.

PUBLIC COMMENT: None

REPORTS

Police Report: Chief Michael Weigand reported for 12/8/19-12/31/19 that there were 216 calls for service, 2,808 miles patrolled, 14 traffic citations, 75 warnings, 0 non-traffic citation and 0 criminal arrest. He reported that he had written a grant and received a \$5,000 donation from the East Berlin VFW. He publicly thanked them for their gift.

Engineer's Report: Dan Worley reported that our Township Engineer was working on a grant to hopefully improve Myers Road.

Road Report: Woody Myers reported that they are prepared for winter with plenty of salt and just waiting for the snow. He also reported that a request was made to the state to have school signs posted near the new school on Braggtown Road. When the state approves them, the Township is responsible to put them in place.

Park Report: Woody Myers reported that there is no current activity at the park.

Solicitor's Report: None

OLD BUSINESS: None

NEW BUSINESS: None

BILLS LIST

Larry Dost reported that he had reviewed the bills list and recommended that it be approved as submitted. Woody Myers seconded, and motion carried.

PUBLIC COMMENT (2)

SOLICITOR COMMENTS

SUPERVISORS' COMMENTS

ADJOURNMENT

Dan Worley made a motion to adjourn, and Larry Dost seconded. Motion carried. The meeting was adjourned at 6:07PM.

The next Regular Meeting is scheduled for Monday, February 10, 2020 at 6:00 PM at the Latimore Township Municipal Building.